State of Illinois
Department of Employment Security

Document Control Subdivision
33 South State Street, 10th Floor
Chicago, Illinois 60603

Election To File Annually As A Household Employer

Employer Name _____

Employer Address _____

_____

_____ _____
Employer Account Number **Employer Phone**

I solely employ household workers and I am eligible to use Schedule H (IRS Form 1040) for the purpose of filing federal unemployment taxes with regard to these workers (whether or not I use it). I elect to file my State of Illinois unemployment insurance contribution and wage reports annually. I understand that I will file annually by using the "Combined Return for Household Employers" UI-HA rather than the "Employer's Quarterly Contribution & Wage Reports" UI-3/40.

_____ _____
Household Employer's Signature **Date**

This election MUST be signed by owner, partner, officer or authorized agent within the employing enterprise. If signed by any other person, a Power of Attorney must be on file.

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Instructions for Preparation of Form UI-51, Election to File Annually as a Household Employer

If you solely employ household workers (e.g. baby sitters, care givers, cleaning people, housekeepers, nannies and maids) and you are eligible to use Schedule H (IRS Form 1040) to file your federal unemployment taxes regarding those workers, then you may complete this form and elect to file a single, annual "Combined Return for Household Employers" UI-HA .

This form should be filed after you have been issued an account number, but can be completed and submitted in conjunction with Form UI-1 DOM "Report to Determine Liability For Domestic Employment Under the Unemployment Insurance Act."

If you elect to file annually, you will be required to file no later than April 15th of the following year. Failure to meet this deadline could make you subject to penalties, interest and the normal collection policies of the Department.

If you have further questions, please consult the Contact IDES webpage at www.ides.illinois.gov/contact for options and phone numbers for Revenue Division staff.