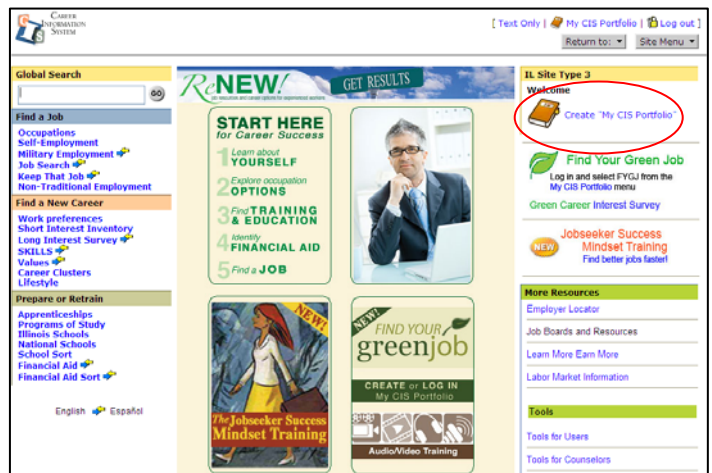


CIS or ReNEW and Your Job Search

The Career Information System (CIS) for high school and college students and the adult-focused ReNEW are available online for all Illinois residents. Both help you decide on your career direction and find current job openings. Use the wage data to negotiate your salary. Get hints and tips on job search and succeeding in your new position.

Go to www.ides.illinois.gov and from the Individuals pathway, select Career Information then choose either CIS or ReNEW. Set up **My CIS Portfolio** to store your assessment results, favorite files, work samples, and even create a résumé.



Occupations & Employment:

- ◆ CIS and ReNEW list 542 **Occupations** with wages by Illinois regions, their outlook, and what you need to do to enter the field. Most have one-minute video clips and/or Real World™ interviews with people in that line of work.
- ◆ Each **Occupation** links to the Illinois openings in **JOBcentral** but you can expand your search nationwide. See jobs that you can apply for *immediately*.
- ◆ Use **Occupation Sort** to find which occupations match what you want in a job.
- ◆ **Self-Employment** tells where to go for help in starting a business. See how **Military Employment** relates to civilian careers. **Non-Traditional Employment** suggests fields that may pay better.
- ◆ The **Job Search** section has sample résumés. Speed up your job search with proven techniques for researching potential employers, interviewing, and networking. **Keep That Job** then gives hints for staying on and moving up in your new job.
- ◆ **Employer Locator** gives information on potential employers, including a map to get to your interview.
- ◆ The **Green Career Interest Survey** and **Find Your Green Job** can point you to careers that green both the planet and your wallet.
- ◆ **Career Gateway for Job Seekers Guide** is available both online and as a 90 page .pdf to download and print. It covers budgets, social services in Illinois, goal setting, and job search techniques.



Sections that are only in ReNEW:

- ◆ Use the **Start Here for Career Success** to quickly find information in ReNEW.
- ◆ **Job Boards and Resources** has links to current openings.
- ◆ The **Jobseekers Success Mindset Training** shows how changing thoughts can lead to finding better jobs faster.

Time for a change? Use CIS or ReNEW to plan your career.

Education & Training:

- ◆ **Programs of Study** and **Apprenticeships** describe the training needed for your new career. They link to **Illinois Schools** and **National Schools** that offer those programs.
- ◆ For scholarships, grants or loans, check **Financial Aid in CIS** and see retraining information at www.opportunity.gov and <http://iwds.cmcf.state.il.us>
- ◆ **Learning Activities** (only in CIS) has a section on “Employability Skills” with worksheets to prepare for interviews, dress for success, deal with employment barriers, etc.

Assessments & Links:

- ◆ With **SKILLS** you can match your best skills with occupations. Learn how your transferable skills may qualify you for a whole new career path.
- ◆ **Interest Profiler** matches your work-related interests with occupations while the **Work Importance Locator** is a way to decide what you value most in a job then it suggests other occupations you might like.
- ◆ **Reality Check** is a fun way to see if the lifestyle you want fits with your education and career goals.
- ◆ **Entrepreneurial Quiz** leads to a survey that can help you decide if opening your own business is right for you. If you’ve taken other career tests, **Assessment Link** shows you which CIS occupations fit your results.
- ◆ Check **Articles** and also the FAQs in sections for more on employment trends.
- ◆ Use **Links Outside CIS** and scroll down to “Career Planning and Job Search” for more on self-assessment and current job openings. See **Suggested Links** for green jobs, veterans, 50+, Spanish resources, accessibility issues, and more.

Other Resources

Sign up for **Illinois JobLink** at www.illinoisjoblink.illinois.gov and you’ll be notified of job openings that match your profile.

The **Illinois workNet Centers** have online resources, links to job fairs, and counselors at local offices who can help with your job search. Check with them on the possibility of funds for retraining. See www.illinoisworknet.com

Questions? Contact des.icrn@illinois.gov

