



Holiday Break Questionnaire - Employer

Claimant Information:

Last Name: _____ First Name: _____ MI: _____

SSN: _____

Employer Name: _____ Employer Account #: _____

Under Section 500C2 of the Illinois Unemployment Insurance Act, an individual who fails to work during a holiday break period may be ineligible for unemployment insurance benefits. The information you provide will be used for the purpose of determining the claimant's eligibility for benefits.

Please complete, sign and return this questionnaire to the Illinois Department of Employment Security Office as instructed. *If you need additional space, please use the other side of this document, if appropriate, or attach a separate sheet of paper.*

This state agency is requesting information that is necessary to accomplish the statutory purpose as outlined in 820 ILCS 405/100-3200. Disclosure of this information is voluntary. However, failure to disclose this information may result in the erroneous payment of Unemployment Insurance benefits which may affect the amount of your liability for contributions or payments in lieu of contributions.

Thank you for your cooperation in this matter.

Section A: Holiday Break Information			
What was the claimant's primary job with you prior to this layoff?			
Is the claimant on a holiday lay-off which is customary to his/her trade/occupation?	Yes	No	
If Yes, what are the dates of this lay-off?	From: / /	To: / /	
Is the lay-off solely because of the holiday?	Yes	No	
If Yes, what is the holiday?			
Has the claimant previously performed other work for you during holiday break periods?	Yes	No	
If Yes, what were the holidays and what work did he/she perform?			
Holiday	Work Performed		
Holiday	Work Performed		
Holiday	Work Performed		
Is the claimant available to perform work for the employer during this holiday period?	Yes	No	
If No, explain why the claimant is not available for work.			
Section B: Signature			
Signature: _____	Date: _____		
Name (printed): _____	Telephone Number: _____		
Title: _____	Ext: _____		